

ANZMTG 2012 Annual General Meeting
Monday 10 December 2012, 12:40pm to 12:50pm
Melanoma Institute Australia, The Poche Centre, North Sydney

Annual General Meeting Minutes

Meeting commenced at 12:40pm

1. Greetings and apologies

The Chair of the ANZMTG, Professor John Thompson (JT) welcomed the 61 members, associate members and others present at the Annual General Meeting (see Appendix 1).

All members were provided with the Agenda and the following documents:

- a. ANZMTG 2011 Annual General Meeting Minutes
- b. ANZMTG 2012 Chairman's Report
- c. ANZMTG 2011-2012 Financial Report
- d. ANZMTG 2012 Clinical Trials Summary
- e. ANZMTG 2012 Membership and Activities
- f. ANZMTG Publications

The Chair noted that apologies had been received from 12 members (see Appendix 1).

2. Minutes of 2011 Annual General Meeting, 25 November 2011

The Minutes of the previous Meeting held on 25 November 2011 were adopted as a true and accurate record.

Moved by: Rachel Morton (RM)

Seconded by: Bryan Burmeister.

3. Chairman's report

The Chair referred members to the meeting papers for details of his report on funding, the Executive Committee, staffing, membership and clinical trials (CTs).

Professor Thompson noted that ANZMTG had infrastructure funding through Cancer Australia (CA) until 30 June 2013. An application needed to be submitted to obtain future CA funding. Libby Paton (LP), ANZMTG Executive Officer, was acknowledged for her efforts in coordinating this.

The Chair reinforced that ANZMTG was not a funding body. Its role was to support, encourage and facilitate multidisciplinary CTs in Australian and New Zealand. The group did not currently fund individual studies.

4. Finance report

LP referred meeting attendees to the meeting papers for details on the ANZMTG 2011–2012 Financial Report, noting that the budget was in surplus but all funds committed to the end of the grant term (30 June 2013)

No comments or questions were raised about this document.

5. Operations report

5.1 ANZMTG clinical trials summary

LP referred meeting attendees to the ANZMTG Clinical Trials Summary in the meeting papers for a full overview of CT progress achieved in the last year, including CTs in development.

LP thanked the executive committee, staff, members and other key stakeholders for their interest and participation over the past year.

5.2 ANZMTG membership summary

LP referred meeting attendees to the ANZMTG Membership Summary in the meeting papers for an overview of membership accrual since 2009. It was noted there was disproportionately fewer New Zealand members. It was thought this may be due to few people being involved in melanoma research in New Zealand and the inability to reimburse patient payments across New Zealand. It was agreed New Zealand membership could be improved.

ACTION: LP to follow up key contacts in New Zealand to improve ANZMTG membership numbers.

5.3 ANZMTG publications

The list of publications and poster presentations was acknowledged as impressive. It was noted that more were in the pipeline.

LP noted that ANZMTG had achieved the objectives in the CA application for 2011 and was on track to achieve all the objectives for 2012. The next 6 months were critical to getting refunded by CA and ANZMTG staff would be focusing on this. The group was in a good position to get more funding and needed to continue getting high-level CTs up and running.

The MIA and Nicola Ware were acknowledged for the space and support provided to ANZMTG and LP was acknowledged for her excellent work and input to the group.

6. Executive Committee Terms of Reference and Nomination Process

Professor John Thompson reported that elections were not needed this year for positions on the Executive Committee. Committee members had a representative term of 3 years and nominations would come up again in 2014.

7. Other business

7.1 PDFs of poster presentations

RM requested that PDFs of poster presentations be put on the website. LP confirmed that the upgraded ANZMTG website had recently been completed and had this capacity. LP also noted this would involve numerous PDFs as there had been many poster presentations.

ACTION: PDF versions of poster presentations to be uploaded to the ANZMTG website.

7.2 2013 Meetings

Mark Smithers and others were organising a melanoma conference in Brisbane from 21–23 November 2013 for the 50th anniversary of the Queensland Melanoma Project. The Chair proposed that the ANZMTG ASM for 2013 be held as part of this conference and asked the group for their opinion on this. The group endorsed the concept, noting that the COSA 2013 meeting would run from 12–14 November in Adelaide.

ACTION: LP to liaise with Mark Smithers and the Brisbane group to amalgamate meetings for 2013.

8. Meeting close

The Chair thanked the Executive Committee and ANZMTG staff for their work in 2012 and closed the ANZMTG Annual General Meeting at 12:50pm.

Meeting concluded at 12:50pm

**Appendix 1:
ANZMTG 2011 Annual General Meeting Attendance Record**

	Name	
	Executive Committee Members	Institution
1	John Thompson	MIA
2	Bryan Burmeister	PAH
3	Campbell Rose	Melbourne Melanoma Project/ACMA
4	Rachael Morton	Sydney Uni
5	Michael Henderson	Peter MacCallum
6	John Kelly	The Alfred
	<u>ANZMTG staff</u>	
7	Elizabeth Paton	ANZMTG
8	Enmoore Lin	ANZMTG
9	Vanessa Neve	ANZMTG
10	Victoria Steel	ANZMTG
11	Alan Lucas	ANZMTG
	<u>Full ANZMTG members</u>	
12	Peter Hersey	Kolling Institute / MIA
13	Mark Shackelton	Peter MacCallum
14	Nick Hayward	Queensland Institute of Medical Research
15	Kathy Pope	Peter MacCallum
16	Jonathan Cebon	Ludwig
17	Michael Brown	Royal Adelaide
18	Marc Moncrieff	NNUH
19	Angela Hong	MIA
20	Robyn Saw	MIA
21	Nicole Haynes	Peter MacCallum Cancer Centre
22	Matthew Foote	PAH
23	Rebecca Mason	Uni of Sydney
24	Robin Turner	Sydney School of Public Health, Sydney Uni
25	Lili Mao	Peking University Cancer Hospital & Institute
26	Sonia Mailer	Melbourne Melanoma Project
27	Pascale Guitera	MIA/RPAH
28	Tim Wang	Westmead
29	Andrew Spillane	MIA
30	Rick Kefford	MIA/Westmead
31	Madeleine King	Uni of Sydney
32	Helen Schmid	Westmead Institute for Cancer Research (WICR)
33	Kimberley Sheather	Mater Sydney
34	Warren Hargreaves	St Vincents
35	Vicki Wegener	Westmead
36	Georgina Long	MIA/Westmead
37	Valerie Jakrot	MIA

38	Andrew Pullar	PAH
39	Benafsha Yosufi	MIA/RPAH
40	Maria Gonzales	MIA
41	Charles Douglas	Newcastle Melanoma Unit
42	Jo Dalton	MIA
43	Jim Hagekyriakou	Peter MacCallum Cancer Centre
44	Joshua Lee	Sydney Uni
45	Sandy Hanley	Westmead
46	Rebecca Hinshelwood	Westmead
47	April Wong	MIA
48	Natalie Byrne	Westmead
49	Hojabr Kakavand	RPAH
50	Jessica Hyman	RPAH/MIA
51	Vanessa Estall	PeterMac
	<u>Associate ANZMTG members</u>	
52	Karsten Kissel	Roche
53	Clara O'Callaghan	Roche
54	Katrina Vanin	GlaxoSmithKline Australia
55	Jay Allen	MIA/sunbedban
56	Karl Hausler	BMS
	<u>Other</u>	
57	Nicole Ware	MIA
58	Tony Neal	MIA
59	Emma Zhang	MIA
60	Susan Williamson	Secretariat Australia
61	Chris Allan	PAH/Mater

Apologies received from the following members:

1	Ben Brady
2	Ian Davis
3	John Eisman
4	Oscar Curto
5	Margaret Oziemski
6	Julie Teraci
7	Sharon Clark
8	Ehtesham Abdi
9	Ann Studdert
10	Caroline
11	Dirk Rades
12	Francisco Belfort